

SITE JOURNAL CONTENTS

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	NW 40th St from Leary Way NW to 6th Ave NW						
Site Address:		Date of Inspection:	6/9/2023				
		Date of Clean-Up:	6/12/2023				
Final Inspector:	Kareem Jenkins	CSR #:					
Referred By:		Photos to HSD?	□ Yes ☑ No				



CPT/Bike SPD Response?	☐ Yes	☑ No			
Date of Call to Duty Office	r:		Time of Call to Duty	Officer:	
Date of Call to FC :			Time of Call to FC:		
Date of FC Response :			Time FC arrived on	site:	
Time of FC departure from site:	ı 		Action:		
System Navigator Called?	□ Yes	☑ No	Name of SN:		
Date of Call to SN:			Time of Call to SN:		
Time SN arrived on site:			Offer of Shelter Ma	de?:	☐ Yes ☑ No
SITE OCCUPANCY DATA					
Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
6/9/2023	4	1	0	0	5
PRIORITY CONDITION DA	ATA				
VULNERABLE POPULA	TIONS		PUBLIC HEALTH	I/BIOWASTE	
Perceived Elderly (60+ years	old)	☑ Yes □ No	Rats/Mice		



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Encampment Response Team

Perceived Infants/Children (≤ 14 years old)	☐ Yes	☑ No	Hazardous Materials	✓ Yes
Perceived Youth (15-24 years old)	□ Yes	☑ No	Bio Waste	✓ Yes ✓ Yes
Perceived Not Ambulatory	☑ Yes	□ No	Chemical Waste	☐ Yes
Perceived Wounds	☐ Yes	☑ No	Food Waste	✓ Yes
Near Facilities for Children (e.g., school, daycare)	☐ Yes	☑ No	Within 50ft of a water body or wetland	☐ Yes
Near Facilities for the Elderly (e.g., nursing home)	☐ Yes	☑ No	Loose Sharps	☐ Yes
Perceived Women	☐ Yes	☑ No	TOTAL COUNT:	4
Perceived Couples	☐ Yes	☑ No	SOLID WASTE	
LGBTQIA (DATA ONLY COLLECTED IF ASKEDotherwise leave blank)	□ Yes	☑ No	SOLID WASTE Disorganized Garbage	☑ Yes
POC (DATA ONLY COLLECTED IF ASKED	☐ Yes	☑ No	Bagged Garbage	☑ Yes
otherwise leave blank) Presence of Alcohol	□ Yes	☑ No	Loose Garbage	☑ Yes
	□ Yes	☑ No	Bulky Items Garbage	☐ Yes
Presence of Contained Sharps			Metal	☐ Yes
TOTAL COUNT:	2		TOTAL COUNT:	3
PUBLIC SAFETY/STRUCTURAL CONCER	VIG.			RINTERITA
			STRUCTURAL CONCERNS/ENVIRO RISKS/EMERGENCY RISKS	INIVIENTA
Weapons	☐ Yes	☑ No	STRUCTURAL CONCERNS/ENVIRO RISKS/EMERGENCY RISKS Near Industrial Zone-blocking vehicle site	
Weapons Park	□ Yes	☑ No	RISKS/EMERGENCY RISKS	☑ Yes
·	☐ Yes		RISKS/EMERGENCY RISKS Near Industrial Zone-blocking vehicle site	
Park	□ Yes	☑ No	RISKS/EMERGENCY RISKS Near Industrial Zone-blocking vehicle site lines	☑ Yes
Park Sidewalk	☐ Yes☐ Yes☐ Yes☐ Yes	☑ No □ No	RISKS/EMERGENCY RISKS Near Industrial Zone-blocking vehicle site lines Falling Trees/Limbs	☑ Yes



Within 50ft of a Guardrail		☐ Yes	☑ No	Property Damage		☑ Yes	□ No
Heavy Traffic		☐ Yes	☑ No		TOTAL COUNT:	2	
Slope more than 27 degrees		☐ Yes	☑ No				
Slide Zone		☐ Yes	☑ No				
Fires		☐ Yes	☑ No				
Exposed Electrical Wiring		☐ Yes	☑ No				
Other		☐ Yes	☑ No				
	TOTAL COUNT:	2					
	TOTAL SCORE:	40)				

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT



☐ Full encampment cleanup						
☐ Litter pick						
☐ Reported to SPU as illegal dump						
BYOBSTRUCTION/HAZARD						
☐ Clean - no campers						
☑ Obstruction Removal		Emphasis Zone		Hazard Removal		
☑ Blocking intended use of facility				Safety of camper		
☑ Tent on sidewalk				Safety of others near and	l around ca	amp
☐ Tent on median to adjacent sidewalk				Safety of camper and others near and around camp		
a. OBSTRUCTION/HAZARD PRE-C	CLE	ANUP ACTIVITIE	S			
Notice posting is 72 hours in advance of cleanu	ıp (D	ate:)			☐ Yes	⊠ No
Cleanup is occuring on date specified in notice					☑ Yes	□ No
Personnel are ready to identify and collect belo		☑ Yes				
SPD or WSP officers are present to support cleanup						
Crew is present and ready to support cleanup					☑ Yes	
NOT REQUIRED but PROVIDED:						
Outreach was provided before the cleanup (Da	ite:)				☑ Yes	□ No



b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	☐ Yes	☑ No	
Waste Hauling to Dump	☑ Yes	□ No	
Waste Hauling to Other Location	☐ Yes	☑ No	
Vegetation Pruning	☐ Yes	☑ No	
Biohazard Waste	☑ Yes	□ No	
Chemical Waste	☑ Yes	□ No	
EXTERNAL CONTRACTORS	7	Total	Description
Number of Labor Crew		1	Fresh Family
Number of Hazmat Crew		1	
Number of Truck Drivers		1	
Contractors Labor Crew Hours On-Site		5	



INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Crew		
Heavy Crew Hours On-site		
Number of Labor Crew	1	SPR Light Team
Labor Crew Hours On-site	5	
STAGING LOCATION		
Date/Time:	Location:	
SITE POSTING PHOTOS		
No Regular Encampment Clean	-up: 72-hour Notice	

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team

Data	Date Type Location	Location	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
6/12/2023	3	0	0	0	3

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Owners who are present and accept storage
- Abandoned property that we are storing
- · Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items		
0	0	0	0		



SITE JOURNAL

Encampment Response Team

Owner Name OR Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-KJ-0612	Yes	Declined						Tent owner declined storage. Older White male Mid's 60's removed all wanted items from tent and recived shelter from Hope team.

Inspection Photos



















Clean Up Photos







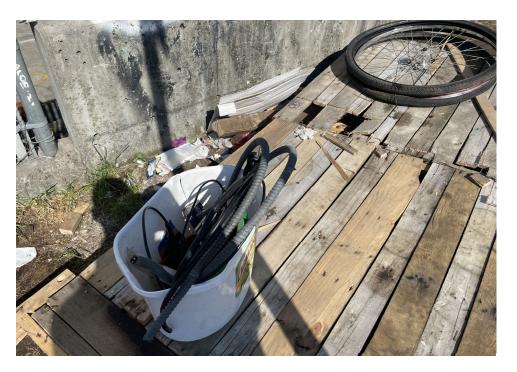






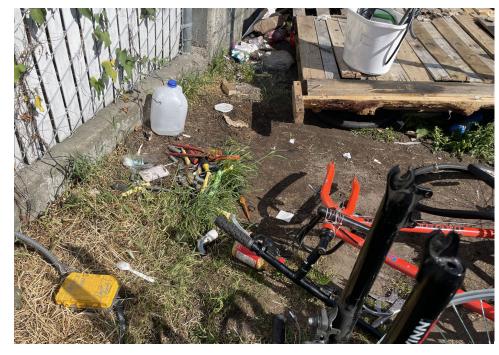














After Clean and Posting Photos











